



Legislation Text

File #: 18-1079, **Version:** 1

Item:

Facility Use Policy Updates to Include nine Conference Rooms for Administration Building II and Upgrade Fees

Date Of BOCC Meeting: November 5, 2019

Request For Board Action:

The Board is requested to update the Facility Use Policy update to include the nine-conference rooms constructed in Administration Building II and upgrade fees.

This policy was established to assure that certain facilities owned and operated by Durham County are utilized in a manner that has a public purpose that meets the needs and interests of the community, as well as to set clear policies, procedures, regulations and fees regarding such uses. This policy supersedes all other County and Department policies regarding the use of County facilities as defined in this policy. No Durham County public facility, regardless of its primary purpose, is exclusively reserved for use by a single interest group, organization or population group.

In 2014, the Facility Use Policy was established for the conference rooms throughout the organization. Durham County room rental rates are for public purpose use at nominal hourly cost. General Service is recommending the same room rates that were established in 2014 with hourly rates ranging from \$20 to \$50.

There is one rate that has been added which is the catering kitchen which is twice as large as the kitchen in the Human Services Building, the recommendation is to rent this for \$45 per hour. The last two rate changes are the rates for the Sheriff Officers from \$25 to \$30 and Security Officers \$24 to \$27.

Alignment With Strategic Plan: This item aligns with Goal 4: Environmental Stewardship and Community Prosperity Objective 4.3C Public Infrastructure; Provide high quality public infrastructure to facilitate and support provision of Outstanding County services.

Resource Persons: Motiryo Keambiroiro, Director General Services

County Manager's Recommendation: The County Manager recommends that the Board update the Facility Use Policy update to include the nine-conference rooms constructed in Administration Building II and upgrade fees.

County Manager: _____