



## Legislation Text

---

**File #:** 19-0108, **Version:** 1

---

**Item:**

**Request to Award Library Contract for Audiovisual Materials and Cataloging & Processing Services**

**Date of BOCC Meeting:** June 24, 2019

**Request for Board Action:**

The Board is requested to authorize the County Manager to enter into a contract with Midwest Tape, LLC that allows the company to serve as the primary vendor for the purchase of audiovisual materials (music compact discs, DVDs, and audiobooks on disc) and cataloging & processing services as specified in RFP #19-026 for a total not to exceed \$150,000.00 in fiscal year 2020. The term of the contract is from July 1, 2019 through June 30, 2020, with the option to renew for four (4) successive one (1) year periods. The funds for this contract will come from the existing FY20 budget.

**Alignment with Strategic Plan:** Goal 1 (Community Empowerment and Enrichment) and Goal 5 (Accountable, Efficient, and Visionary Government)

**Resource Persons:** Tammy Baggett, Library Director; Katherine Makens, Resources and Finance Officer; Jan Seabock, Collection Development Administrative Librarian

**County Manager's Recommendation:** The County Manager recommends that the Board authorize the Manager to enter into a contract with Midwest Tape, LLC for a total not to exceed \$150,000.00 in fiscal year 2020 with the option to renew for four (4) successive one (1) year periods.

County Manager: \_\_\_\_\_